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केन्द्रीय माध्यमिक शिक्षा बोर्ड

CENTRAL BOARD OF SECONDARY EDUCATION

(भारत सरकार, मानव संसाधन विकास मंत्रालय के अधीन एक स्वायत्त संगठन)

(An Autonomous Organisation under the Union Ministry of HRD, Govt. of India)

शिक्षा केंद्र, 2, सामुदायिक केंद्र, प्रीत विहार, दिल्ली -110301

SHIKSHA KENDRA, 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110 301

CBSE/COORD/ Private/2015

Dated: 23rd September, 2015

NOTICE

Online submission of Class X & XII forms by Private Candidates, 2016 examination

The Online submission of form by the candidates placed in the category NIOP(Class X), FAIL/COMPARTMENT(Class XII) and those who wish to appear for improving their performance or for an additional subject as Private candidate for the examination scheduled to be held in March 2016 has been started.

Eligibility, Fee, detailed procedure of submitting online application is described in the Annexures. Students/Parents are advised to go through the eligibility and detailed procedure before applying.

Details in respect of students who have appeared in the Board examination held in 2011/2012/2013/2014/2015 examination will be auto-generated in the online system (except for the fresh female candidate of Delhi Scheme). However, Candidates of 2010(or prior) will need to submit the details on the online application form. If a candidate makes wrong entries in his/her application form or gives false statement or produces false document, his/her form shall be rejected and fee paid shall be forfeited.

Submission of form and fee does not make the candidate eligible for appearing for the examination. His/her eligibility will depend upon the fulfilment of the eligibility conditions prescribed by the Board and their verification at Board's end.

Parents/Candidates may note that confirmation page alongwith enclosures are to be submitted to the respective Regional Office.

Last date for applying without late fee is **15th October 2015**. For late fee refer to notice. For any queries student may call at CBSE Helpline No. **1800-11-8002** between 9.30 AM- 7.00 PM on all working days.

(K.K. Choudhury)

Controller of Examinations

CANDIDATE ELIGIBLE TO APPLY AS PRIVATE CANDIDATES

A. FOR ALL INDIA SENIOR SCHOOL CERTIFICATE EXAMINATION (CLASS XII)

CATEGORY	ELIGIBILITY CRITERIA
FULL SUBJECT (5/6 SUBJECTS)	<p>Candidate who has been declared as FAIL at the All India Senior School Certificate Examination (Class XII)</p> <p style="text-align: center;">OR</p> <p>Teacher serving in educational institution affiliated to the Board and has qualified Class X or an equivalent examination in 2014 or earlier</p> <p style="text-align: center;">OR</p> <p>Candidate who had completed regular course of studies and had been allotted Roll No. for appearing at AISSCE examination but could not appear for the Class XII examination due to medical reasons except shortage of attendance</p>
COMPARTMENT (1 SUBJECT) Candidate applying under COMPARTMENT category cannot apply for appearing in Additional subject together.	<p>Candidate declared as COMPARTMENT in March and July 2015 to apply only in the subject in which he/she has been placed in Compartment</p> <p>If a candidate wants he/she can apply for appearing in all the 5/6 subjects in which he/she had appeared in March 2015 examination</p>
IMPROVEMENT OF PERFORMANCE Candidate applying for Improvement of Performance cannot apply for appearing in Additional subject together.	<p>Candidate who has passed the examination of the Board in 2015 can apply in 2016 for improving his/her performance in one or more subjects. He/she should have appeared in these subjects in the examination held in March 2015</p> <p><u>Candidate who has passed Class XII under vocational stream</u> in 2014 can also apply for improving his/her performance in the examination to be held in 2016 provided he/she has not availed the chance in 2015</p> <p><u>For JEE Aspirants:</u> Student who intends to apply for JEE (Main) in subsequent year should appear in all subjects for improvement of performance.</p>
ADDITIONAL SUBJECT Candidate applying for Additional Subject cannot apply for appearing for Improvement of Performance together	<p>Candidate who has passed Board examination can apply for an Additional subject from the list of subjects enclosed, within 06 years of passing the examination (passouts of 2011/2012/2013/2014/2015 are eligible to apply). However, candidate cannot apply for a subject involving practical work</p>

B. FOR DELHI SENIOR SCHOOL CERTIFICATE EXAMINATION (CLASS XII)

CATEGORY	ELIGIBILITY CRITERIA
FULL SUBJECT (5/6 SUBJECTS)	<p>Candidate who has been declared as FAIL at the Delhi Senior School Certificate Examination (Class XII)</p> <p style="text-align: center;">OR</p> <p>Teacher serving in educational institution affiliated to the Board and has qualified Class X or an equivalent examination from any recognized Board in 2014 or earlier</p> <p style="text-align: center;">OR</p>

	<p>Women candidate who is a bonafide resident of the National Capital Territory of Delhi and has qualified Class X or an equivalent examination from any recognized Board in 2014 or earlier. Women candidates who are bonafide residents of the National Capital Territory of Delhi; and satisfy the following additional conditions:- (a) that they have privately pursued the prescribed course of study under proper guidance; and (b) that they are unable to join a Senior Secondary School affiliated to the Board or there are such other reasons compelling them to appear at the examination as a private candidate. (Refer to Affidavit format attached) <u>Note: Women candidate applying under this category cannot take subjects involving practical component. However they can take Home Science with practical.</u></p> <p>OR</p> <p>Physically Handicapped student who has qualified Class X or an equivalent examination from any recognized Board in 2014 or earlier on producing reasonable evidence of having difficulty to attend normal institutions in the subjects not involving practical training/examination</p> <p>OR</p> <p>Regular candidate who had completed regular course of studies and had been allotted Roll No. for appearing for the Class XII examination but could not appear at the Annual Examination due to medical reasons except shortage of attendance</p>
<p>COMPARTMENT (1 SUBJECT)</p> <p>Note: Candidate applying under COMPARTMENT category cannot apply for appearing in Additional subject together.</p>	<p>Candidate declared as COMPARTMENT in March and July 2015 to apply only in the subject in which he/she has been placed in Compartment</p> <p>If a candidate wants he/she can apply for appearing in all the 5/6 subjects in which he/she had appeared in March 2015 examination</p>
<p>IMPROVEMENT OF PERFORMANCE</p> <p>Note: Candidate applying for Improvement of Performance cannot apply for appearing in Additional subject together.</p>	<p>Candidate who has passed the examination of the Board in 2015 can apply in 2016 for Improving his/her performance in one or more subjects He/she should have appeared in these subjects in the examination held in March 2015</p> <p><u>Candidate who has passed Class XII under vocational stream</u> in 2014 can also apply for improving his/her performance in the examination to be held in 2016 provided he/she has not availed the chance in 2015</p> <p>For JEE Aspirants: Student who intends to apply for JEE (Main) in subsequent year should appear in all subjects under improvement of performance category.</p>
<p>ADDITIONAL SUBJECT</p> <p>Note: Candidate applying for Additional Subject cannot apply for appearing for Improvement of Performance together</p>	<p>Candidate who has passed Board examination can apply for an Additional subject from the list of subjects enclosed, within 06 years of passing the examination (passouts of 2011/2012/2013/2014/2015 are eligible to apply). However, candidate cannot apply for a subject involving practical work</p>

FEE STRUCTURE FOR CLASS XII

DATES	DETAILS	FEES		
		ALL SCHEME	INDIA	DELHI SCHEME
		(In India)	(Outside India)	
15 th September To 15 th October 2015 (Without late fee)	Exam fee for 5 subjects	Rs. 600/-	Rs.3000/-	Rs.400/-
	For each practical subject	Rs. 40/-	Rs.125/-	Rs.25/-
	For additional 6 th subject/Comptt./One subject for Improvement of Performance	Rs. 250/-	Rs.1000/-	Rs.150/-
	For 2 subjects for Improvement of Performance	Rs.550/-	Rs.2000/-	Rs.320/-
	For 3 or more subjects for Improvement of Performance	Rs.600/-	Rs.3000/-	Rs.400/-
Late Fee	16 th October - 31 st October, 2015	Rs. 250/-		
	01 st November - 15 th November, 2015	Rs. 350/-		
	16 th November - 15 th December, 2015	Rs. 5000/-		

C. FOR ALL INDIA SECONDARY SCHOOL EXAMINATION(CLASS X)

CATEGORY	<u>ELIGIBILITY CRITERIA</u>
FULL SUBJECT (5/6 SUBJECTS)	<p>Candidate who has been declared as 'NIOP' at the All India Secondary School Examination(Class X)</p> <p>OR</p> <p>Teacher serving in educational institution affiliated to the Board</p> <p>OR</p> <p>Regular candidate who had completed regular course of studies and had been allotted Roll No. for appearing for the Class X examination but could not appear at the Annual Examination due to medical reasons except shortage of attendance</p>
<p>UPGRADING OF PERFORMANCE</p> <p>Note: Candidate applying for Upgrading of Performance cannot apply for appearing in Additional subject together.</p>	<p>Candidate who has passed the examination of the Board in 2015 can apply in 2016 for Improving his/her performance in one or more subjects He/she should have appeared in these subjects in the examination held in March 2015</p>
<p>ADDITIONAL SUBJECT</p> <p>Note: Candidate applying for Additional Subject cannot apply for appearing for Upgrading of performance together</p>	<p>Candidate who has passed Board examination can apply for an Additional subject from the list of subjects enclosed, within 06 years of passing the examination (passouts of 2011/2012/2013/2014/2015 are eligible to apply). However, candidate cannot apply for a subject involving practical work</p>

D. FOR DELHI SECONDARY SCHOOL EXAMINATION(CLASS X)

CATEGORY	<u>ELIGIBILITY CRITERIA</u>
FULL SUBJECT (5/6 SUBJECTS)	<p>Candidate who has been declared as 'NIOP' at the Delhi Secondary School Examination(Class X)</p> <p>OR</p> <p>Teacher serving in educational institution affiliated to the Board</p> <p>OR</p> <p>Women candidate who is a bonafide resident of the National Capital Territory of Delhi and has attained the age for appearing in Class X</p> <p>(i) if would have appeared through a school as a regular candidate; OR</p> <p>(ii) one year after passing Class IX and two years after passing Class VIII as a regular candidate AND</p> <p>(iii) satisfy the following additional conditions:-</p> <p>(a) that She has privately pursued the prescribed course of study under proper guidance; and</p> <p>(b) that She is unable to join a Secondary School affiliated to the Board or there are such other reasons compelling her to appear at the examination as a private candidate.</p> <p>(Refer to Affidavit format attached)</p> <p><u>Note: Women candidate applying under this category cannot take subjects involving practical component. However they can take</u></p>

	<p><u>Home Science with practical.</u></p> <p>OR</p> <p>Physically Handicapped student on producing reasonable evidence of having difficulty to attend normal institutions in the subjects not involving practical training/examination</p> <p>OR</p> <p>Regular candidate who had completed regular course of studies and had been allotted Roll No. for appearing for the Class X examination but could not appear at the Annual Examination due to medical reasons except shortage of attendance</p>
<p>UPGRADING OF PERFORMANCE Note: Candidate applying for Upgrading of Performance cannot apply for appearing in Additional subject together.</p>	<p>Candidate who has passed the examination of the Board in 2015 can apply in 2016 for Upgrading his/her performance in one or more subjects He/she should have appeared in these subjects in the examination held in March 2015</p>
<p>ADDITIONAL SUBJECT Note: Candidate applying for Additional Subject cannot apply for appearing for Upgrading of performance together</p>	<p>Candidate who has passed Board examination can apply for an Additional subject from the list of subjects enclosed, within 06 years of passing the examination (passout of 2011/2012/2013/2014/2015 can apply). However, the candidate is not allowed subject involving practical work</p>

FEE STRUCTURE FOR CLASS X

DATES	DETAILS	FEES		
		ALL SCHEME	INDIA	DELHI SCHEME
		(In India)	(Outside India)	
15th September To 15th October 2015 (Without late fee)	Exam fee for 5 subjects	Rs. 600/-	Rs.3000/-	Rs.400/-
	For additional 6 th subject/One subject for Improvement of Performance/Upgrading of Performance	Rs. 250/-	Rs.1000/-	Rs.150/-
	For 2 subjects for Improvement of Performance/Upgrading of Performance	Rs.550/-	Rs.2000/-	Rs.320/-
	For 3 or more subjects for Improvement of Performance/Upgrading of Performance	Rs.600/-	Rs.3000/-	Rs.400/-
Late Fee	16 th October – 31 st October, 2015		Rs. 250/-	
	01 st November – 15 th November, 2015		Rs. 350/-	
	16 th November – 15 th December, 2015		Rs. 5000/-	

Fresh Male candidates of Delhi or female candidates from other states are not eligible to apply as Private candidate)

Mode of Payment of Fee :

Candidates from INDIA:

(i) E-Challan: Fee can be paid through E-Challan (All Branch of HDFC Bank).

Using E-Challan student can deposit the cash in any Branch of HDFC Bank.

[Challan form generated from website will have validity of 3 days. Amount mentioned therein must be deposited within 3 days / before validity period failing which fresh Challan needs to be generated which may attract late fee.

In case of Bank related transaction or non updation of Fee on server you should contact to the respective Bank of which e-challan form is printed. Contact details are as under:

HDFC Bank Contact Number and Email ID	
Shaurya Jai Raizada 09310948357	shauryajai.raizada@hdfcbank.com
Anupam Rajan 09313437730	anupam.rajan@hdfcbank.com
Saurabh Sharma 09555711607	saurabh.sharma1@hdfcbank.com

Following may be informed to the bank while making communication with Bank:

Mode of Payment, Fee Reference No., Amount deposited, Date of deposit, Branch of deposition, Bank reference number (Transaction ID as reflected in Bank account), Your contact number

(ii) Demand Draft: Demand Draft from candidates in India should be in name of 'Secretary, CBSE' payable at place where Regional Office of CBSE is located. If Fee is send through DD, Application No. and Roll No./Year of candidate must be written on backside of the Demand Draft.

Candidates from OUTSIDE INDIA:

Applicants from Outside India should send Fee through Demand Draft in name of 'Secretary, CBSE' payable at Delhi. If Fee is send through DD Application No. and Roll No./Year of candidate must be written on backside of the Demand Draft.

GENERAL INFORMATION

1. Candidate will have to send Photostat copy of the Marksheet/Grade sheet cum Certificate of Performance of the Roll No. filled in the application form and copy of e-challan/DD alongwith the confirmation page to the concerned Regional Office. Fresh female candidate appearing under Delhi Scheme will also have to send the Affidavit.
2. Examination centre once allotted will be final and no request for change of examination centre will be attended to.
3. Fresh (New) Roll Number will be allotted by the Board for the candidate appearing in 2016. In no case the candidate will be allowed to appear with the previous year's Roll No.
4. **Admit Card:**

Candidates will be able to download the Admit Cards from the website of CBSE www.cbse.nic.in during 2nd week of February 2016.
5. **Marksheet/Certificate**
 - a) The mark-sheet and certificate of previous year examination has not to be surrendered to the Board.
 - b) Candidate appearing for Improvement of Performance(Class XII)/Upgrading of Performance(Class X) will be issued a separate fresh mark-sheet reflecting the marks/grades of this examination.
 - c) **Consolidated marksheet will not be issued to Candidates except to those appearing under COMPARTMENT category and passing the examination.**
 - d) No fresh Certificate will be issued to the candidate appearing under the categories IMPROVEMENT OF PERFORMANCE(CLASS XII)/UPGRADING OF PERFORMANCE(CLASS X) AND ADDITIONAL SUBJECT
6. Candidate will be examined only in the Syllabus as prescribed for the year of Examination. The Student must go through the eligibility and pass criteria as well as current curriculum and scheme of studies carefully before filling the form.

SPECIFIC INFORMATION FOR CLASS XII

- A. **Subject Selection:** Private candidate is not permitted to offer such subjects for the examination which involve practical work except in the case of candidates who had failed earlier and who had put in a regular course of study at an institution affiliated to the Board in the previous academic year. Only female candidates of Delhi can offer Home Science with practical.
- B. **Practical Examination:**
- a) Candidate applying for Improvement of Performance in the subject(s) involving practical has to apply only for **theory** examination, if he/she has passed in practical. **The old practical marks will be taken into account.** However, if he/she has failed in practical, should apply for theory and practical both, irrespective whether he/she has already passed in the theory examination. Those candidates who could not appear in Practical Examination due to medical reasons should also apply for Practical examination.
 - b) In the subject(s) where practical examination is involved, separate pass in theory & practical examination as also in the aggregate of the two is compulsory.
 - c) A failure candidate's practical marks of his/her first examination will be carried over upto two consecutive years after his/her first exam.

Affidavit Format for Fresh Female candidates of DELHI

Non Judicial Stamp paper of Rs. 10/-

I mother/father/guardian of
resident of

hereby declare that :

1. I am bonafide resident of Delhi.
2. My daughter /ward has privately pursued the prescribed course of studies under proper guidance
3. She is unable to join Secondary/Senior Secondary School affiliated to the Board.
4. The correct date of Birth of my daughter/ward is

Signature of Applicant

Address

Date..... Sworn before me

Attested by Notary/First Class Magistrate

Scheme of Studies – Secondary School Examination (CLASS X)

Student has to take minimum 5 subjects out of which:-

I: Any two prescribed languages as per Scheme of Studies (Out of the two languages one shall be English or Hindi)

II: Mathematics, Science & Social Science

Optional Subject

III: Any one subject from Group-A Vocational under National Skill Qualification Framework (NSQF).

IV: A candidate may offer any one additional subject either language or from Group-B or Group-C. Subject from Group-C is permitted only if Sub VI from Group-A has not been opted.

As per Examination Bye-laws (Rule 24)

Candidates with visual and hearing impairment, Spastic, Dyslexic, Autistic and candidates with disabilities as defined in the Persons with Disabilities Act, 1995 have the option of studying one compulsory language as against two. This language should be in consonance with the overall spirit of the Three Language Formula prescribed by the Board. Besides one language any four of the following subjects be offered:

Mathematics, Science, Social Science, another language, Music, Painting, Home Science, Foundation of Information Technology, Commerce (Elements of Business), Commerce (Elements of Book Keeping and Accountancy), E-Typewriting(English), E-Typewriting(Hindi), Introduction to Computer Technology, Dynamics of Retailing(NSQF) and Information Technology(NSQF)

Subject Code and Subject Name: Class X 2015-16

LANGUAGES	
CODE	NAME
002	HINDI COURSE-A
085	HINDI COURSE-B
} Any One	
101	ENGLISH COMM.
184	ENGLISH LNG & LIT.
} Any One	
003	URDU COURSE-A
303	URDU COURSE-B
} Any One	
004	PUNJABI
005	BENGALI
006	TAMIL
007	TELUGU
008	SINDHI
009	MARATHI
010	GUJARATI
011	MANIPURI
012	MALAYALAM
013	ODIA
014	ASSAMESE
015	KANNADA
016	ARABIC
017	TIBETAN
018	FRENCH
020	GERMAN
021	RUSSIAN

COMPULSORY SUBJECTS	
CODE	NAME
041	MATHEMATICS
086	SCIENCE
087	SOCIAL SCIENCE
6th SUBJECT Vocational under NSQF Compulsory (Group A)	
461	DYNAMICS OF RETAILING(C)
462	INFORMATION TECHNOLOGY(C)
463	SECURITY(C)
464	AUTOMOBILE TECHNOLOGY(C)
466	INTRODUCTION TO TOURISM (C)
} Any One	
ADDITIONAL 7th SUBJECT – OPTIONAL (Group-B)	
031	MUSIC CAR.VOCAL
032	MUSIC CAR.INS.MEL.
033	MUSIC CAR.INS.PER.
034	MUSIC HIND.VOCAL
035	MUSIC HIND.INS.MEL
036	MUSIC HIND.INS.PER
} Any One	
049	PAINTING
064	HOME SCIENCE
076	NATIONAL CADET CORPS (NCC)
165	FOUNDATION OF I T
166	INFORMATION AND COMMUNICATION TECHNOLOGY(ICT)
} Any One	

023	PERSIAN
024	NEPALI
025	LIMBOO
026	LEPCHA
092	BODO
093	TANGKHUL
094	JAPANESE
095	BHUTIA
096	SPANISH
097	KASHMIRI
098	MIZO
099	BAHASA MELAYU
122	COMM. SANSKRIT

154	ELEM. OF BUSINESS	}	Any One
254	ELEM BOOK-K & ACCY		
354	E-TYPEWRITING-ENG		
454	E-TYPEWRITING-HIN		
ADDITIONAL 7th SUBJECT - VOCATIONAL UNDER NSQF OPTIONAL (Group C)			
401	DYNAMICS OF RETAILING (O)	}	Any One
402	INFORMATION TECHNOLOGY(O)		
403	SECURITY(O)		
404	AUTOMOBILE TECHNOLOGY(O)		
406	INTRODUCTION TO TOURISM (O)		

Scheme of Studies – Senior School Certificate Examination (Class XII) 2016

Students can be given minimum 5 subjects as under.

Subject I	Language I :English or Hindi **
Subject II	Language II : Language other than Language I ** or an elective subject from Academic Electives in lieu of Language II
Subject III, Sub IV & Sub V	Three Electives from Academic Electives or Two Electives from Academic Electives and any one subject from Vocational Electives under Group-A
Sub VI - Additional Subject (optional)	One language at elective level or an elective subject from Academic Electives or any one subject from Vocational Electives under Group-A

Subjects for Senior School Certificate Examination Class XII 2015-16

LANGUAGES	
CODE	NAME
001	ENGLISH ELECTIVE NCERT
101	ENGLISH ELECTIVE-CBSE
301	ENGLISH CORE
	} Any One
002	HINDI ELECTIVE
302	HINDI CORE
	} Any One
003	URDU ELECTIVE
303	URDU CORE
	} Any One
022	SANSKRIT ELECTIVE
322	SANSKRIT CORE
	} Any One
104	PUNJABI
105	BENGALI
106	TAMIL
107	TELUGU
108	SINDHI
109	MARATHI
110	GUJARATI
111	MANIPURI
112	MALAYALAM
113	ODIA
114	ASSAMESE
115	KANNADA
116	ARABIC
117	TIBETAN
118	FRENCH
120	GERMAN
121	RUSSIAN
123	PERSIAN
124	NEPALI
125	LIMBOO
126	LEPCHA
192	BODO

ACADEMIC ELECTIVES	
CODE	NAME
027	HISTORY
028	POLITICAL SCIENCE
029	GEOGRAPHY
030	ECONOMICS
031	MUSIC CAR.VOCAL
032	MUSIC CAR.INS.MEL.
033	MUSIC CAR.INS.PER.
034	MUSIC HIND.VOCAL
	} Any One
035	MUSIC HIND.INS.MEL
036	MUSIC HIND.INS.PER
037	PSYCHOLOGY
039	SOCIOLOGY
040	PHILOSOPHY
041	MATHEMATICS
042	PHYSICS
043	CHEMISTRY
044	BIOLOGY
045	BIOTECHNOLOGY
046	ENGG. GRAPHICS
048	PHYSICAL EDUCATION
049	PAINTING
050	GRAPHICS
051	SCULPTURE
052	APP/COMMERCIAL ART
	} Any One
053	FASHION STUDIES
054	BUSINESS STUDIES
055	ACCOUNTANCY
056	DANCE-KATHAK
057	DANCE-BHARATNATYAM
058	DANCE-KUCHIPUDI
059	DANCE-ODISSI
	} Any One

193	TANGKHUL
194	JAPANESE
195	BHUTIA
196	SPANISH
197	KASHMIRI
198	MIZO
199	BAHASA MELAYU

060	DANCE-MANIPURI
061	DANCE-KATHAKALI
062	DANCE-MOHINIYATTAM
064	HOME SCIENCE
065	INFORMATICS PRAC.
083	COMPUTER SCIENCE
066	ENTREPRENEURSHIP
067	MULTIMEDIA & WEB TECHNOLOGY
068	AGRICULTURE
069	CREATIVE WRITING & TRANSLATION STUDIES
070	HERITAGE CRAFTS
071	GRAPHIC DESIGN
072	MASS MEDIA STUDIES
073	KNOWLEDGE TRADITION & PRACTICES OF INDIA
074	LEGAL STUDIES
075	HUMAN RIGHTS & GENDER STUDIES
076	NATIONAL CADET CORPS (NCC)
077	PROJECT MANAGEMENT
078	THEATRE STUDIES
079	LIBRARY AND INFORMATION SCIENCE

Note : 101 ENGLISH ELECTIVE-CBSE (Earlier known as Functional English)

VOCATIONAL ELECTIVES - GROUP-A		
Code	Class XI (2014-15)	Class XII (2015-16)
604	OFFICE PROCEDURES & PRACTICES	OFFICE PROCEDURES & PRACTICES
605	SECRETARIAL PRACTICE & ACCOUNTING	SECRETARIAL PRACTICE & ACCOUNTING
606	OFFICE COMMUNICATION	OFFICE COMMUNICATION
607	TYPOGRAPHY & COMPUTER APPLICATION (ENGLISH)	TYPOGRAPHY & COMPUTER APPLICATION (ENGLISH)
609	TYPOGRAPHY & COMPUTER APPLICATION (HINDI)	TYPOGRAPHY & COMPUTER APPLICATION (HINDI)
625	APPLIED PHYSICS	APPLIED PHYSICS
740	GEOSPATIAL TECHNOLOGY	GEOSPATIAL TECHNOLOGY
743	RETAIL OPERATIONS	RETAIL OPERATIONS
746	HOLISTIC HEALTH	HOLISTIC HEALTH
755	FOUNDRY TECHNOLOGY	FOUNDRY TECHNOLOGY
756	TOURISM RESOURCES IN INDIA	INTRODUCTION TO HOSPITALITY MANAGEMENT
766	BUSINESS OPERATION & ADMINISTRATION	BUSINESS OPERATION & ADMINISTRATION
772	DESIGN & INNOVATION	DESIGN & INNOVATION
776	GARMENT CONSTRUCTION	GARMENT CONSTRUCTION
777	ELEMENTS OF TEXTILE DESIGN	TRADITIONAL INDIAN TEXTILE
780	FINANCIAL ACCOUNTING	FINANCIAL ACCOUNTING
782	TAXATION	TAXATION
783	MARKETING	MARKETING
784	SALESMANSHIP	SALESMANSHIP
785	BANKING	BANKING
786	INSURANCE	INSURANCE
789	BASIC ELECTRONICS	OPERATION AND MAINTENANCE OF COMMUNICATION DEVICES
793	FOUNDATION OF FINANCIAL MARKET	CAPITAL MARKET OPERATIONS

General Helpline number of CBSE: 1800-11-8002 between 9.30 AM- 7.00 PM on all working days.

For any technical query or help in this regard, contact following :

Regional Office	Jurisdiction of States	For any technical query regarding On line submission
Regional Office-Delhi Central Board of Secondary Education, PS-1-2, Institutional Area, I.P.Extn. Patparganj, Delhi-110 092.	NCT of Delhi, Foreign Schools	Ms I Margaret Catherine, Joint Secretary (IT), E-mail : rodlicu@gmail.com 011-22236195
Regional Office - Chennai Central board of Secondary Education, Plot No. 1630 A, "J" Block, 16th Main Road Anna Nagar West, Chennai-600040. Tamil Nadu	Andhra Pradesh, Goa, Karnataka, Maharashtra, Tamil Nadu, Andaman and Nicobar Islands, Daman and Diu, Puducherry	M. Vijaylakshmi Asstt. Programmer rochennai.cbse@nic.in Tel.91-44-26162214, 91-44-26161103 Mob:91-9498043510 Fax:91-44-26162212
Regional Office - Thiruvananthapuram Central board of Secondary Education, Block-B, 2 nd Floor, LIC Divisional Office Campus, Pattom, Thiruvananthapuram – 695004, Kerala	Kerala, Lakshadweep	Mr. V Santhanam Assistant Secretary(IT) rotrivandrum.cbse@nic.in Tel:91-471-2534404/2534496 Fax:91-471-2534406
Regional Office-Guwahati Central Board of Secondary Education, Shilpogram Road, (Near Sankardev Kalakshetra), Panjabari, Guwahati-781037 Assam	Assam, Nagaland, Manipur, Meghalaya, Tripura, Sikkim, Arunachal Pradesh, Mizoram.	Md. Fida Hussain Assistant Programmer Mob: 09401822334 roguwahati.cbse@nic.in Telfax:91-361-229992,2229995
Regional Office-Ajmer Central Board of Secondary Education, Todarmal Marg, Ajmer-305 030 Rajasthan	Gujarat, Madhya Pradesh, Rajasthan, Dadra and Nagar Haveli	Mr. Prasad Ranjit Lakhraj Assistant Programmer, roajmer.cbse@nic.in Tel:91-145-2627350/2627451 Mob:08764235509, 08764235510 Fax:91-145-2421543
Regional Office-Panchkula Central Board of Secondary Education, Sector- 5 , Panchkula - 134152 Haryana	Haryana, Himachal Pradesh., J & K, Punjab, U.T.of Chandigarh	Mr. J K Jain Assistant Secretary (IT) ropanchkula.cbse@nic.in Tel:91-172-2585193/2583547 Fax:91-172-2585163
Regional Office-Allahabad Central Board of Secondary Education, 35 B, Civil Station, M.G. Marg , Civil Lines, Allahabad-211 001, Uttar Pradesh	Uttar Pradesh except Western Uttar Pradesh Districts	Mrs Harshikha,, Assistant Programmer, roallahabad.cbse@nic.in Tel:91-532-2407970-72 Fax:91-532-2408977

<p>Regional Office-Dehradun Central Board of Secondary Education, 99, Kaulagarh Road, Dehradun-248001 Uttarakhand</p>	<p>UTTARAKHAND and Aligarh, Badaun, Baghpat, Bareilly, Bijnaur, Bulandshahr, Etah, Gautam Budh Nagar, Ghaziabad, Hapur, Hathras/Mahamaya Nagar, J P Nagar /Amroha, Kasganj/Kanshi Ram Nagar, Mathura, Meerut, Morabad, Muzaffarnagar, Muzaffarnagar, Pilibhit, Rampur, Saharanpur, Shajhanpur, Sambhal, Shamli</p>	<p>Mr Krishan Murari Assistant Programmer, roddn@cbse.gov.in Tel:0135-2757766,2757744 Fax: 0135-2757733</p>
<p>Regional Office-Bhubaneswar Central Board of Secondary Education, 6th Floor, Alok Bharti Complex, Saheed Nagar, Bhubaneswar-751007. Odisha</p>	<p>West Bengal, Odisha, Chhattisgarh</p>	<p>Ms. Shweta B Lakra Asstant Programmer, rocbsebsr@rediffmail.com robhubaneswar.cbse@nic.in Tel:91-0674-2548426,2542312, 2548212(Extn 129)</p>
<p>Regional Office-Patna Central Board of Secondary Education, Ambika Complex, Behind State Bank Colony, Near Brahmsthan, Sheikhpura, Bailey Road, Patna-800014, Bihar</p>	<p>Bihar, Jharkhand</p>	<p>Mr Ajay Mishra, Assistant Programmer, ropatna.cbse@nic.in Tel:91-612-2295048,2295008, 2295080</p>
<p>For Vocational Courses Central Board of Secondary Education, Shiksha Sadan, 2 Community Centre, Preet Vihar, Delhi - 110092</p>	<p>All Regions</p>	<p>Ms Kirti, voc.cbse@gmail.com Tel:011-22527184,22527183, 22526580</p>

Instructions to fill Online Private Application form

Note: Candidate details in respect of students who have appeared in the Board examination held in 2011/2012/2013/2014/2015 examination will be auto-generated in the online system. Candidates of 2010(or prior) will need to submit the details on the online application form.

- Put correct combination of your Roll number, School number and Centre number (as given in your mark sheet) of Board Examination 2015.
- In case wrong details are filled the application will be processed and error message will be displayed.
- Student can fill only one application form. In case your application is already submitted you will not be allowed to apply again.
- Name, Father's name, Mother's name will be auto generated.
- Applicant will be required to provide contact number, email ID and address. Phone number should be of 10 digits and should contain numbers only.
- Region will be automatically generated based on the city selected. You must select a state. Your examination centre is based on the City selected by you. Choose your city according to the state selected.
- Applicant need to upload scanned jpg files of their Photo and signature not exceeding 40 KB in size.
- The code number of subject and medium should be entered very carefully, after comparing with previous marks statements if available. Particular care should be taken for indicating the code against languages as there are two types of courses. For medium code write 1 for English and 2 for Hindi. For language medium code is not required.
- Make sure you have selected bank where you want to deposit the fee and country. These are mandatory fields.
- Email Id should be in correct format.

Last STEP: Submission of Confirmation Page

Applicant should sign the confirmation page. After Fee payment printout of confirmation page, copy of marksheet, affidavit (FRESH FEMALE of DELHI SCHEME) along with proof of deposited Fee(Challan/DD) should be sent to 'Regional Officer, CBSE Regional Office" as per address given above within stipulated schedule.

If Fee is send through DD; Application No. and Roll No./Year of candidate must be written on backside of the Demand Draft.

Note: If candidate has made any mistake in subjects/information entered he/she should contact the Regional Office concerned alongwith the copy of confirmation page and request for correction.